

**Company Information**

Company \_\_\_\_\_  
Division of \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ 800# \_\_\_\_\_  
Fax \_\_\_\_\_  
Web \_\_\_\_\_  
Email \_\_\_\_\_

**Service/Product Description** — please keep description brief (50 words or less) and factual:

**Staff Information**

Using the following titles as a guide, please provide name, exact title, direct-dial or extension numbers, and e-mail address of your personnel. Please add additional titles separate sheet of paper if necessary.

*Chairman/CEO  
Executive VP  
VP, Operations  
Publisher  
Producer  
Editor-in-Chief  
Editor*

*Project Manager  
Creative Director  
Art Director  
Production Manager  
Circulation Manager  
National Sales Manager  
Advertising Manager*

Name: _____	DD or ext: _____
Title: _____	Email: _____
Name: _____	DD or ext: _____
Title: _____	Email: _____
Name: _____	DD or ext: _____
Title: _____	Email: _____
Name: _____	DD or ext: _____
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Name:	_____	DD or ext:	_____
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Title:	_____	Email:	_____
Name:	_____	DD or ext:	_____
Title:	_____	Email:	_____
Name:	_____	DD or ext:	_____
Title:	_____	Email:	_____
Name:	_____	DD or ext:	_____
Title:	_____	Email:	_____
Name:	_____	DD or ext:	_____
Title:	_____	Email:	_____

**Completed by:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_



Thank you. Please email completed form to [Anne.Gideon@thepmd.com](mailto:Anne.Gideon@thepmd.com)